



LANDBANK

SERVING THE NATION



SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-GIBAC-ITB-GS-20240417-03

PROJECT : **10kWp Photovoltaic/Hybrid Type Solar Panel System for Thirty (30) LANDBANK Branches**

IMPLEMENTOR : **GI-BAC Secretariat**

DATE : **May 23, 2024**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Schedule of Requirements (Section VI) and Checklist of Bidding Documents (Item No.11 of Technical Documents) have been revised. Please see attached specific sections of the bidding documents.
- 3) Pre-termination/Termination of the Contract
 - Pre-termination/Termination of Contract shall be governed by the guidelines on Termination of Contracts per Annex "I" of the 2016 Revised Implementing Rules and Regulations
 - In addition to the grounds under the said Guidelines for Contract Termination the following are also grounds for pre-termination/termination:
 - Failure by the service provider to performs its obligation thereon;
 - Unsatisfactory Performance by the service provider within the contract duration
- 4) For Liquidated Damages: LANDBANK need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to Supplier. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, LANDBANK may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.
- 5) The bidder/s shall be guided by the following provisions in submitting the original bid security as applicable:
 - Section 27.1 of the Revised Implementing Rules and Regulations of Republic Act No. 9184
 - Section 9.2 of the Guidelines for Electronic Bidding (Appendix 3)
 - Section 6.1.4 of the Revised Guidelines on Electronic Bidding (Appendix 36)
- 6) Responses to bidder's queries/clarifications per Annexes H-1 to H-2

By the authority of the GI-BAC


ATTY. HONORIO T. DIAZ, JR.
Head, GI-BAC Secretariat

Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Lot No.	Description	Quantity	Delivered, Weeks/Months
One (1) Lot	10kWp Photovoltaic/Hybrid Type Solar Panel System for Thirty (30) LANDBANK Branches	Refer to Bill of Quantities (Annex E)	Within one hundred twenty (120) calendar days upon receipt of Notice to Proceed.

Delivery Sites and Contact Details:

1. LANDBANK Elliptical Road Branch

DA-BSWM Compound, Elliptical Road, Diliman, Quezon City, NCR
Ms. Maila M. Espiritu
(02) 8426-3342

2. LANDBANK San Juan City Branch

City Government of San Juan Compound, Pinaglabanan Street cor. P. Narciso Street,
Barangay Corazon de Jesus, San Juan City, NCR
Ms. Zenaida R. Rodenas
(02) 7799-5003

3. LANDBANK Alaminos (P) Branch

Marcos Ave., Palamis, Alaminos City, Pangasinan
Mr. Ferdinand C. Palaganas
(075) 654-1100

4. LANDBANK PANGASINAN CORPORATE CENTER/ Urdaneta Branch

Mc Arthur Highway, Nancayasan, Urdaneta City, Pangasinan
Ms. Leila A. Carpizo
(075) 633-8949/632-8943

5. LANDBANK Pagudpud (Ilocos Norte) Branch Lite

New Public Market, Barangay Tarrag, Pagudpud, Ilocos Norte

6. LANDBANK BULACAN CORPORATE CENTER/ Malolos Highway Branch

Mc. Arthur Highway, Dakila, City of Malolos, Bulacan
Ms. Ma. Lilibeth P. Lim
(044) 791-6391

7. LANDBANK Concepcion (T) Branch

L. Cortez St., Brgy. San Nicolas, Concepcion, Tarlac
Ms. Evangeline M. Sacmar
(045) 325-0107/923-0748

8. LANDBANK San Pablo (L) Branch

Colago Avenue, Barangay 1-A, San Pablo City, Laguna
Ms. Leah O. Coroza
(049) 521-1209/ 562-0732

9. LANDBANK Sta. Cruz (L) Branch

National Highway, Barangay Bubukal, Sta. Cruz, Laguna
Ms. Baby Maureen P. Castalone
(049) 566-8690/ 543-8231

10. LANDBANK Aroroy Branch

Gregorio Cordero St., Corner San Vicente St., Aroroy, Masbate
Mr. Odilon R. Mesa
(0977) 821-6478

11. LANDBANK Pilar Branch

Lot No. 6169-A-2, Brgy Marifosque, Pilar, Sorsogon
Ms. Celeste R. Cabatingan
(0981) 615-7484

12. LANDBANK Balayan (B) Branch

Balayan Government Center, Barangay Caloocan, Balayan, Batangas
Ms. Grace B. Espineli
(043) 741-0451

13. LANDBANK Odiongan Branch

General Luna St., Barangay Dapawan, Odiongan, Romblon
Ms. Hedy G. Gabutero
(042) 567-2150/51

14. LANDBANK Sogod (Cebu) Branch

National Highway, Barangay Damolog, Sogod, Cebu City

15. LANDBANK Liloan (Leyte) Branch

Liloan Baywalk, Poblacion, Liloan, Southern Leyte

16. LANDBANK Tacloban (Leyte) Branch

Brgy 59B, Real Street, Sagkahan District, Tacloban City
Mr. Christopher R. Marco
(053) 832-7744/832-7745

17. LANDBANK Balanggiga (Samar) Branch

Barangay Poblacion 3, Balanggiga, Eastern Samar

18. LANDBANK Carmen (Bohol) Branch

Poblacion Norte, Carmen, Bohol

- 19. LANDBANK Tanjay (Negros Oriental) Branch Lite**
Barangay San Isidro, National Highway, Tanjay City, Negros Oriental
- 20. LANDBANK Barotac Viejo (Iloilo) Branch Lite**
Barangay Tabucan, Barotac Viejo, Iloilo
Mr. Antonio D. Tubungan Jr.
(033) 337-9065
- 21. LANDBANK M'lang (North Cotabato) Branch**
M.H. del Pilar Street, Poblacion A, M'lang, North Cotabato
Ms. Girlie F. Adalin
(064) 258-0443
- 22. LANDBANK Tubod Branch**
Quezon Avenue, Poblacion, Tubod, Lanao del Norte
Ms. Noraida M. Dingdang
(063) 229-7399/341-5254
- 23. LANDBANK Dapa (Surigao Del Norte) Branch**
Barangay 2, Poblacion, Dapa, Surigao del Norte
- 24. LANDBANK Glan (Sarangani) Branch**
Col. Nunag St., Corner E. Cariño Streets, Barangay Poblacion, Glan, Sarangani
- 25. LANDBANK Initao (Misamis Oriental) Branch**
Barangay Jampason, Initao, Misamis Oriental
- 26. LANDBANK Misamis Oriental Corporate Center/ Masterson (CDO) Branch**
Masterson Ave., Barangay Upper Balulang, Cagayan de Oro City
- 27. LANDBANK Agusan del Norte Corporate Center/ Butuan Branch**
P. Burgos Street, City of Butuan, Agusan del Norte
- 28. LANDBANK Cotabato City Hall Branch**
Sinsuat Avenue, LGU Compound, Rosary Heights 10, Cotabato City,
Maguindanao del Norte
Mr. Virgilio A. Deloria
(064) 552-0264
- 29. LANDBANK Cotabato City Main Branch**
SK Pendatun Avenue, Poblacion 5, Cotabato City, Maguindanao del Norte
Mr. Abdulkadil A. Alabat
(064) 425-6407/421-1038
- 30. LANDBANK Monkayo (Davao de Oro) Branch**
Monkayo Sports Complex, Kalaw St., Corner J.P. Rizal St., Purok 4, Poblacion,
Monkayo, Davao de Oro
Ms. Jocelyn Joy J. Corimo
(084) 829-6483

Implementing Unit:

LANDBANK Project Management and Engineering Department
Mr. Enrico DJ Samaniego

Contact No.:

8-522-0000 locals 7362, 2256, 2349 and 2186

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- **The Eligibility and Technical Component shall contain documents sequentially arranged as follows:**

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages).

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class “B”**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. **Revised Section VI** – Schedule of Requirements with signature of bidder's authorized representative.
12. Section VII – Specifications with response on compliance and signature of bidder's authorized representative.
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelope (Eligibility and Technical Component) only the above mentioned documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

○ **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**

14. Copy of Purchase Orders, Contracts or other related documents as proof of three (3) years minimum experience in the business of sales, design, installation and commissioning of Photovoltaic/Solar Panel System.
15. List of at least five (5) different large institutional client (e.g. fast foods, BPOs, hospitals, funeral parlor, banks and government offices) with

addresses, contact persons and telephone numbers including Certificate of Satisfactory Performance.

16. List of five (5) latest completed different large institutional clients/projects shall be accompanied by a Performance Assessment Report (PAR) for each project with at least a "Satisfactory" adjectival rating duly signed by the Owner and/or representative. The standard format for PAR shown in Annexes D-8 and D-9.
17. List of at least three (3) highly trained technicians (regular employees) with their respective Curriculum Vitae and Certificate of Employment.
18. Brochure or other official documents coming from the manufacturer showing the technical specifications of the product being offered.
19. Print-out of the specifications of the offered product posted in the manufacturer's website showing the URL (web address).
20. Certification from the following, whichever is available:
 - Bureau of Product Standards (PS)
 - Underwriters Laboratories (UL)
 - Conformance European (CE)
 - ISO Certification
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 21. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 22. Latest Income Tax Return filed manually or through EFPS.
 23. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 24. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 25. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***

1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).
3. Dully filled out Bill of Quantities Form (Annex E) signed by the Bidder's authorized representative.

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	May 22, 2024		
PROJECT IDENTIFICATION NO.	GIBAC-ITB-GS-20240417-03		
PROJECT NAME	10kWp Photovoltaic/Hybrid Type Solar Panel System for Thirty (30) LANDBANK Branches		
PROPOSER UNIT/TECHNICAL WORKING GROUP	Project Management and Engineering Department		
ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK'S RESPONSES
1.	TOR – I Name & Description of Project > Listed Thirty (30) Landbank of the Philippines branches	Which of your 30 branches require single phase systems?	Below listed are the branches included on the TOR which have single phase system, To with: 1. Elliptical Road (Q.C) Branch. 2. San Juan (NCR) Branch 3. Alaminos (P) Branch. 4. Pagudpud (Ilocos Norte) Br. Lite 5. Arroyo (Masbate) Branch 6. Pilar (Sorsogon) Branch. 7. Balayan (Batangas) Branch 8. Sogod (Cebu) Branch 9. Liloan (Leyte) Branch Lite 10. Balanggiga (Sama) Branch Lite 11. Carmen (Bohol) Branch 12. Tanjay (Negros Oriental) Branch lite 13. Barato Viejo (Iloilo) Branch Lite. 14. M'lang (North Cotabato) Branch 15. Tubod (Lanao del Norte) Branch 16. Dapa (Surigao del Norte) Branch 17. Gian (Sarangani) Branch 18. Initao (Misamin Oriental) Branch 19. Monkayo (Davao De Oro) Branch


ANNEX H-1

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK'S RESPONSES
2.	Not included on TOR.	Do you require bidders to be PCAB certified?	Not required.
3.	TOR – III: Scope of the Project and Delivery Time/Completion: <ul style="list-style-type: none"> ➤ Delivery period is One Hundred Twenty (120) calendar days upon receipt of Notice to Proceed. (NTP) 	Request to change delivery period from One Hundred Twenty (120) calendar days to Two Hundred Forty (240) calendar days?	Denied. We stick with One Hundred Twenty (120) calendar days upon receipt of Notice to Proceed (NTP)

Prepared by:


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Noted by:


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ANNEX H-2